This saves you time
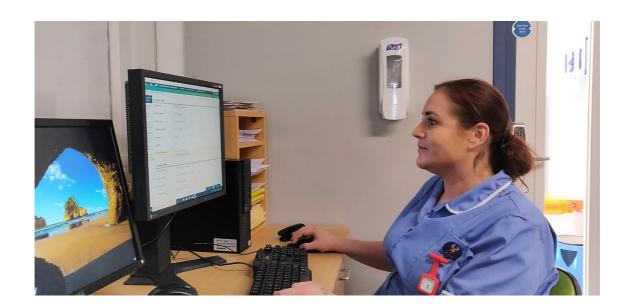
eDischarge Summary form

For more

The new electronic discharge summary form is now live across all wards.

By the time you read this message over 9,000 of you will have access to the new electronic discharge summary and over 2,000 patients will have been discharged using the new system.

This is a great achievement by all involved. Working together you have worked hard to make this happen for the start of 2020.

We welcome Sarah Bradburn
Chief Nursing Informatics Officer

[Read about Sarah and her role as CCIO at UHSFT.](#)

Chief Information Clinical Officers

Patients first, working together and always improving

It's no surprise to us, you use a lot of technology. We are giving the IT service desk a complete revamp and in the meantime we answer your common queries here.

I need to reset my password

You can set security questions with your login to reset your password yourself.

This can be done on Windows 7 and 10.

Here are the instructions

- Log into your own account. A pop up box will appear asking to setup your security questions.
- Click Yes and It will send you to a Staffnet page - here
- Click on 'Self Service Password Registration' link on the bottom of the Staffnet Page - link
- You will need to log in using your PC login details
- Then create 4 required security questions.

How To Reset Your Password

- On the main login screen, click on 'Click to Reset UHS Network Password'
- Put in your username and press submit
- You will need to answer at least 2 Security Questions
- You will will be able to set up a new password, the requirements for the password are detailed on that page

Please email your CCIO's here

UHS Digital

**Please share this with your colleagues and encourage them to subscribe.
We are better together.**

Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list.

Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list.